

**Bonomo & Bonomo Attorneys At Law**

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Below is a list of documents that you will need to provide us in order to complete and file your bankruptcy petition. It is unlikely that all of these items will apply to you.

- All pay stubs for the past 6 months if you are employed plus the full name and address of your employer.
- All other documents showing payment of income such as from the Social Security Administration, Veteran Affairs, Retirement, Disability, personal injury, workers compensation, unemployment, insurance, etc. for the past 6 months.
- All Federal and State tax returns filed within the past two years.
- Credit card statements, personal loans or any other outstanding debt that will be included in the bankruptcy.
- All bank statements and registers for the past 6 months.
- All real estate deeds, title examinations, appraisals, tax bills,
- Monthly mortgage statement for all mortgages and any line of credit.
- Vehicle titles
- If you have a leased vehicle or financed vehicle, a copy of your monthly statement
- All lawsuits that have been served upon you along with all answers and discovery filed by you.
- All judgments recorded against you.
- All liens filed against you for tax liens, material man's liens, etc.
- Notice of levies, garnishments, repossession and foreclosures
- Notices from any tax collection agency.
- Purchase contracts, notes, security agreements for all financed property such as real estate, vehicles, furniture, computers and other personal property.
- Leases and rental agreements
- Notices from all collection agencies
- All divorce or separation related documents, settlement agreements, decrees and all court orders requiring alimony or child support or property and debt division.
- All wills, trust and probate papers showing you are entitled to receive or inherit money or property.
- All student loan related documents and correspondence.
- Documents establishing annuities, IRAs, 401k plans, pension plans and other retirement investments.
- Bills of any kind with balances owed.
- Bills for utilities, rent, insurance, telephone services, internet, cell phone, cable or satellite for the past three months.
- Documents showing all charitable contributions

- Documents related to private school tuition and expenses, including daycare.
- Bank statements from all checking and savings accounts for the last 6 months
- Copies of your social security card and Photo ID
- Copies of any life Insurance
- Certificate of credit counseling

**If you are self employed or own a corporation or LLC, please provide the following additional documents related to each business:**

- Banking records for the last year  
Equipment, furniture and fixtures owned by the business
- Inventory
- Accounts Receivable
- Accounts Payable
- Financial statements for the past two years showing income and expenses
- Notes and Security Agreements
- Real Estate Deeds
- Contracts
- Employee Records
- Tax records for the past three years
- Self employment retirement plans
- UCC financing statements
- Lawsuits and judgments
- Corporate books, partnership agreements, operating agreements, buy-sell agreements, etc.
- Factoring agreements
- Franchise agreements
- Small Business Administration loan documents  
All other business loans.